

September 2011

SEASONAL CAMPSITE LOTTERY

Round Pond Recreation Area

Standing Operating Procedure

1. GENERAL:

A specified number of camper sites, equipped with water and electric at Round Pond, are reserved annually for occupancy by seasonal campers, permitting a season's long reservation. Campers are selected via a lottery system, as prescribed below, from applications received.

2. ELIGIBILITY:

Campers must be authorized IAW Army Regulation 215-1 under "Unlimited" Category, (See enclosure).

3. SEASON:

- a. Seasonal camper sites may be occupied from 1 April – 6 November.
- b. Water is not available prior to 15 April or after 15 October.
- c. Round Pond is closed from 7 November - 31 March. Recreational vehicles (RV's) must be removed from the seasonal site by 6 Nov and placed in the storage lot (fee required) or removed from Round Pond. Access to RV's during the off season may not be possible as Round Pond will be closed and road/storage lot inaccessible. RV's placed in the storage lot are at the owner's risk. The USMA or the government assumes no responsibility during this period.
- d. Sites available for seasonal rental are subject to change as determined by the Coordinator, Outdoor Recreation.

4. LOTTERY:

- a. The Lottery consists of five (5) categories listed on the application in conjunction with AR-215-1. Applications will be separated into appropriate categories and randomly selected beginning with and until all Cat 1 applications are exhausted, then Cat 2 and so on.
- b. After all seasonal sites are filled, a waiting list will be started from the remaining applications and will be entertained in the order of eligibility as they are drawn.
- c. Lottery winners will have the option to select from any available seasonal sites. Retaining the same site from the previous season is NOT guaranteed.

5. PAYMENT:

50% of the seasonal fee must be paid prior to 1 March with the balance due by 1 May. Failure to satisfy payment deadlines may result in forfeiture of reservation.

6. POLICIES:

- a. Occupancy of a seasonal campsite is by the approved eligible lottery winner or immediate family only, i.e. spouse or dependent family member age 21 and under. Eligible personnel may NOT sponsor other campers and must be present whenever guests are visiting.
- b. No additional RV's are authorized, one (1) RV per site.
- c. Tents must be approved in advance by the Round Pond Manager.
- d. Subletting or selling of seasonal camper site privileges or remaining time is prohibited.
- e. All other "Camper Policies" pertain to and are in effect for seasonal campers.
- f. Penalty for violation of policies may result in cancellation of site reservation with no refund.

SEASONAL CAMPER SITE APPLICATION

Round Pond Recreation Area 2012

1. Request use of one (1) seasonal camper site at Round Pond Recreation Area for the 2012 season. The fee for a seasonal site is \$2300.00. Applications must be received by Recreation Division (RD) Administrative Office, Building 681, Hardee Pl, West Point New York 10996 by COB Wednesday, 4 January 2012. Lottery selections will be conducted on Thursday, 5 January 2012. Preferred sites are listed below in order of my priority:

1. _____ 2. _____ 3. _____ 4. _____ 5. _____
6. _____ 7. _____ 8. _____ 9. _____

Sites Available 18, 19, 22, 23, 24, 25, 26, 27, 28,

2. Please place me on the waiting list, if not selected: YES _____ NO _____

3. SIGNATURE _____

NAME (printed) _____ RANK _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

TELEPHONE (home) _____ (work) _____

4. CATEGORY: I _____ II _____ III _____ IV _____ V _____
(Check one)

- I Active duty military assigned or attached to West Point or STAS**
- II Active duty Army not assigned or attached to West Point or STAS**
- III Active duty other branches not assigned or attached to West Point or STAS**
- IV Retired military personnel**
- V All other eligible categories**

FOR OFFICIAL USE ONLY

Lottery Sequence Number _____

Date Notified _____

First Payment Received _____

Payment Balance Received _____

Waiting List Number _____

MAIL TO:

DMWR, RD Attn: Round Pond
Bldg 681, Hardee Place
West Point, New York 10996

E-MAIL TO:

yp7922@usma.edu

FAX TO:

(845) 938-8160 Attn: Round Pond