

**DEPARTMENT OF THE ARMY**  
**Vacancy Announcement Number: NENAFBR11059**

**Opening Date:** April 18, 2011

**Closing Date:** June 17, 2011  
**First Cut off Date:** May 18, 2011

**Position:** Recreation Assistant (Lifeguard), NF-0189-02  
**Salary:** \$10.00 - \$10.78 Hourly  
**Place of Work:** DFMWR, Outdoor Recreation, Swim, West Point, NY 10996  
**Position Status:** Flexible (FLEX.) -- Flexible (NAF)  
**Number of Vacancy:** 14

**Duties:** 1. Serves as lifeguard for indoor and outdoor pools (may include water parks and/or beach fronts) and works under the direction of the Installation Aquatics Program Manager or pool supervisor. 2. Performs life guarding duties and employs safety rules for the protection of the pool guests. Responsible for life guarding guests in attendance at the assigned aquatics facility. Rescues swimmers and administers first aid as required. Responsible for assisting in the conduct of aquatic swimming and water survival training according to TC 21-21. Attends aquatics and/or safety training as directed. Keeps accurate records and adequate supplies. 3. Assists with scheduling of staff and programs, tracking inventory and ordering supplies. Assists in maintaining pool and area clean and free from any hazards. Provides information to swimmers regarding safety rules and procedures. Tactfully warns patrons who repeatedly disregard safety rules, and follows facility Standard Operating Procedures.

**About the Position:** Applicants claiming SPOUSE EMPLOYMENT PREFERENCE must furnish a copy of the sponsor's PCS orders to the local commuting area (IAW AR 215-3, 2-11a) and a copy of your marriage certificate if your name is not listed on the orders. Refusal of a military spouse to participate in established recruitment procedures is considered a declination of employment and is basis for termination of SEP entitlement for the current PCS of the sponsor. Applicants having prior military service must provide DD 214 member 4 copy. Current and former NAF employees must submit a copy of the latest personnel action. Incumbent may be required to work evenings, holidays, weekends, and special events. All required background and medical checks in accordance with AR 215-3.

**Who May Apply:** (Click on Who May Apply)

- THE DEPARTMENT OF ARMY NONAPPROPRIATED FUND INSTRUMENTALITIES ARE EQUAL OPPORTUNITY EMPLOYERS. Applicant may submit a resume or DA Form 3433. Applicants must submit DA Form 3433-1. DA Forms may be accessed at: <http://www.cpol.army.mil/library/naf/jobkit/NAF-jobkit.pdf>. Veterans may apply.
- Persons with Military Spouse Preference who are in the commuting area of the place of work.
- All sources.
- Current and former NAF Employees.
- Involuntarily Separated Military (ISMP).

**Qualifications:**

- Possesses and maintains the following certifications: Lifeguard (American Red Cross or nationally recognized equivalent i.e. Star Guard or Ellis); American Red Cross "Cardio-Pulmonary Resuscitation for the Professional; CPR for the Professional Rescuer or equivalent (i.e. Star Guard or Ellis); First Aid; and Customer Service. Must possess prior to appointment. Highly Desirable: American Red Cross Lifeguard Instructor or nationally recognized equivalent i.e. Star Guard or Ellis Lifeguard Instructor Certification; OR American Red Cross Water Safety Instructor or nationally recognized equivalent i.e. Star Guard or Ellis Water Safety Instructor Certification. In addition, for facilities that use Oxygen Administration "O2 bottles" the O2 Administration certification (American Red Cross "Oxygen Administration" or nationally recognized equivalent i.e. Star Guard or Ellis Oxygen Administration) and Automated External Defibrillator (AED) certification must be obtained within two weeks of reporting for duty. In case of exposure to infectious disease, incumbent is required to obtain the Hepatitis B vaccination series within a 24-hour period.

**Other Information:**(Click on Other Information)

- May require shift work and/or work on rotating shifts to provide coverage on evenings, weekends, holidays and in other situations.
- Applicants whose self-nominations are received by the cut-off date will be considered first. Applicants whose self-nominations are received after the cut-off date and prior to the closing date will only be considered if the supply of candidates is exhausted and/or there are additional vacancies to fill.

**Other Advantages:** Located in the scenic Hudson River valley, only 50 miles from New York City, the U.S. Military Academy at West Point is a four-year academic institution, a nationally-renowned historic site, and the oldest continuously occupied military post in America. West Point's 3,000 civilian employees have access to Eisenhower Hall Theatre, the Hudson Valley's premier performing arts center, and recreational facilities such as an 18-hole Golf Course and Ski Slope.

**Other Requirements:**(Click on Other Requirements)

- A medical examination is required.
- Immunization screening is required.
- Satisfactory completion of a National Agency Check and Inquiries (NACI) that will be initiated prior to appointment to a NAF position.
- The Department of the Army provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the servicing civilian personnel unit. Requests for reasonable accommodation are made on a case-by-case basis.
- You will be required to show Social Security card upon appointment to a NAF position.
- Direct Deposit of Pay is Required.
- You must include the announcement number on your application.
- You may claim Military Spouse Preference.
- Failure to provide all of the required information as stated in the vacancy announcement may result in an ineligible rating or may affect the overall rating.
- Applicants requesting NAF priority consideration as a Veteran must submit a DD 214 (member-4 copy).

**How to Apply:** (Click on How to Apply)

- Resumes must be received by the closing date of this announcement.
- Announcements close at 12:00am (midnight) Eastern Time.

You may send your resume via surface mail to: CIVILIAN PERSONEL ADVISORY CENTER,  
NONAPPROPRIATED FUND HUMAN RESOURCES OFFICE, 626 SWIFT ROAD, WEST POINT, NY 10996

You may fax your resume to: 845-938-2363

You may email your resume to Point of Contact. You must include Job Announcement Number on the subject line.

**Point of Contact:** CIVILIAN PERSONNEL ADVISORY CENTER, NAF HRO, 845-938-2822,  
WPNAFRESUMES@USMA.EDU

**THE DEPARTMENT OF DEFENSE IS AN EQUAL OPPORTUNITY EMPLOYER**