

U.S. Military Academy

Job Title:Recreation Assistant (Lifeguard)

Department:Department of the Army

Agency:U.S. Military Academy

Job Announcement Number:NENAFBR12016

SALARY RANGE: \$9.08 to \$14.00 / Per Hour

OPEN PERIOD: Wednesday, February 08, 2012 to Wednesday, February 22, 2012

SERIES & GRADE: NF-0189-02

POSITION INFORMATION: - - Flexible (FLEX.) -- Flexible (NAF)

DUTY LOCATIONS: 1 vacancy(s) in the following locations:
NY - West Point

WHO MAY BE CONSIDERED: US and Non US Citizens

JOB SUMMARY:

Challenge Yourself - Be an Army Civilian - Go Army!

Civilian employees serve a vital role in supporting the Army mission. They provide the skills that are not readily available in the military, but crucial to support military operations. The Army integrates the talents and skills of its military and civilian members to form a Total Army.

1. Serves as lifeguard for indoor and outdoor pools (may include water parks and/or beach fronts) and works under the direction of the Installation Aquatics Program Manager or pool supervisor. 2. Performs life guarding duties and employs safety rules for the protection of the pool guests. Responsible for life guarding guests in attendance at the a...

About the Position: Applicants claiming SPOUSE EMPLOYMENT PREFERENCE must furnish a copy of the sponsor's PCS orders to the local commuting area (IAW AR 215-3, 2-11a) and a copy of your marriage certificate if your name is not listed on the orders. Refusal of a military spouse to participate in established recruitment procedures is considered a declination of employment and is basis for

termination of SEP entitlement for the current PCS of the sponsor. Applicants having prior military service must provide DD 214 member 4 copy. Current and former NAF employees must submit a copy of the latest personnel action. Incumbent may be required to work evenings, holidays, weekends, and special events. All required background and medical checks in accordance with AR 215-3. This position will be filled as flexible. No guaranteed hours; on call basis. Flexible positions are not entitled to NAF Benefits or leave accruals.

Organization(s):

DFMWR, Outdoor Recreation, Swim, West Point, NY 10996

Who May Apply: Click [here](#) for more information.

- THE DEPARTMENT OF ARMY NONAPPROPRIATED FUND INSTRUMENTALITIES ARE EQUAL OPPORTUNITY EMPLOYERS. Applicant may submit a resume or DA Form 3433. Applicants must submit DA Form 3433-1. DA Forms may be accessed at: <http://www.cpol.army.mil/library/naf/jobkit/NAF-jobkit.pdf>. Veterans may apply.
- Persons with Military Spouse Preference who are in the commuting area of the place of work.
- All sources.
- Current and former NAF Employees.
- Involuntarily Separated Military (ISMP).

KEY REQUIREMENTS

- See Other Requirements
-

DUTIES:

1. Serves as lifeguard for indoor and outdoor pools (may include water parks and/or beach fronts) and works under the direction of the Installation Aquatics Program Manager or pool supervisor. 2. Performs life guarding duties and employs safety rules for the protection of the pool guests. Responsible for life guarding guests in attendance at the assigned aquatics facility. Rescues swimmers and administers first aid as required. Responsible for assisting in the conduct of aquatic swimming and water survival training according to TC 21-21. Attends aquatics and/or safety training as directed. Keeps accurate records and adequate supplies. 3. Assists with scheduling of staff and programs, tracking inventory and ordering supplies. Assists in maintaining pool and area clean and free from any hazards. Provides information to swimmers regarding safety rules and procedures. Tactfully warns patrons who repeatedly disregard safety rules, and follows facility Standard Operating Procedures.

QUALIFICATIONS REQUIRED:

- Possesses and maintains the following certifications: Lifeguard (American Red Cross or nationally recognized equivalent i.e. Star Guard or Ellis); American Red Cross "Cardio-Pulmonary Resuscitation for the Professional; CPR for the Professional Rescuer or equivalent (i.e. Star Guard or Ellis); First Aid; and Customer Service. Must possess prior to appointment. Highly Desirable: American Red Cross Lifeguard Instructor or nationally recognized equivalent i.e. Star Guard or Ellis Lifeguard Instructor Certification; OR American Red Cross Water Safety Instructor or nationally recognized equivalent i.e. Star Guard or Ellis Water Safety Instructor Certification. In addition, for facilities that use Oxygen Administration "O2 bottles" the O2 Administration certification (American Red Cross "Oxygen Administration" or nationally recognized equivalent i.e. Star Guard or Ellis Oxygen Administration) and Automated External Defibrillator (AED) certification must be obtained within two weeks of reporting for duty. In case of exposure to infectious disease, incumbent is required to obtain the Hepatitis B vaccination series within a 24-hour period.

Other Requirements:

Click [here](#) for more information.

- A medical examination is required.
- Immunization screening is required.
- Satisfactory completion of a National Agency Check and Inquiries (NACI) that will be initiated prior to appointment to a NAF position.
- The Department of the Army provides reasonable accommodations to applicants with disabilities. If you need a reasonable accommodation for any part of the application and hiring process, please notify the servicing civilian personnel unit. Requests for reasonable accommodation are made on a case-by-case basis.
- You will be required to show Social Security card upon appointment to a NAF position.
- Direct Deposit of Pay is Required.
- You must include the announcement number on your application.
- You may claim Military Spouse Preference.
- Failure to provide all of the required information as stated in the vacancy announcement may result in an ineligible rating or may affect the overall rating.
- Applicants requesting NAF priority consideration as a Veteran must submit a DD 214 (member-4 copy).

HOW YOU WILL BE EVALUATED:

Resumes will be evaluated for basic qualifications requirements and for the skills needed to perform the duties of the position, as described in this vacancy announcement and identified by the Selecting Official for the position.

BENEFITS:

- Flexible employees are not entitled to benefits

OTHER INFORMATION:

Click [here](#) for more information.

- May require shift work and/or work on rotating shifts to provide coverage on evenings, weekends, holidays and in other situations.

Other Advantages: Located in the scenic Hudson River valley, only 50 miles from New York City, the U.S. Military Academy at West Point is a four-year academic institution, a nationally-renowned historic site, and the oldest continuously occupied military post in America. West Point's 3,000 civilian employees have access to Eisenhower Hall Theatre, the Hudson Valley's premier performing arts center, and recreational facilities such as an 18-hole Golf Course and Ski Slope.

HOW TO APPLY:

Click [here](#) for more information.

- Resumes must be received by the closing date of this announcement.
- Announcements close at 12:00am (midnight) Eastern Time.
- You may send your resume via surface mail to: CIVILIAN PERSONNEL ADVISORY CENTER, NONAPPROPRIATED FUND HUMAN RESOURCES OFFICE, 626 SWIFT ROAD, WEST POINT, NY 10996
- You may fax your resume to: 845-938-2363
- You may email your resume to: WPNAFRESUMES@USMA.EDU. You must include Job Announcement Number on the subject line.

REQUIRED DOCUMENTS:

N/A

AGENCY CONTACT INFO:

CIVILIAN PERSONNEL ADVISORY CENTER, NAF HRO

Phone: 845-938-2822

Email: WPNAFRESUMES@USMA.EDU

Agency Information:

NONAPPROPRIATED FUND HUMAN RESOURCES OFFICE

626 SWIFT ROAD

WEST POINT, NY

10996

WHAT TO EXPECT NEXT:

Once this announcement closes, your application will be reviewed to determine if you meet the experience and/or education requirements found in the vacancy announcement. If you are found to be qualified, your application/resume may be referred to the selecting official for selection. If your application/resume is referred to the selecting official, you may be contacted for an interview, however, this is optional. If you are selected, you will receive a tentative job offer